



Proofread Your Writing



1. Check for punctuation.

Do I have:

- a capital letter for the names of people and places and in the title?
- a capital letter at the beginning of sentences?
- the right punctuation at the end of sentences:
 - . for most sentences;
 - ? if I have asked a question;
 - ! for excitement or surprise;
 - " " for speaking parts?

2. Check sentences to see if they sound right and make sense.

3. Check spelling.

- Circle any words that I am not sure are spelled right.
- Check with a partner or look up the correct spelling:
 - in a dictionary or book;
 - on the Word Wall;
 - ask a friend, the teacher, or other adult.
- Fix the spelling. Then write the new words in my personal journal.